

Inventories

Faith formation administrators shall maintain a current inventory of all program equipment and durable non-consumable supplies. This inventory should describe the inventory articles and give the serial number, identification number or copyright date, vendor or manufacturer, purchase date, purchase cost, current condition, and location of each.

This inventory shall be updated at least quarterly.

Policy

Adopted: September 22, 1983

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DIOCESE OF MARQUETTE
Marquette, Michigan