Diocese of Marquette
Upper Peninsula Catholic Services Appeal
Parish Leadership Handbook
50th UPCS A 2017-2018
UPCSA Leadership Handbook Table of Contents

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2017

Dear Parish Leaders,

This year marks the 50th anniversary of UPCSA! Here is a quote from the January 5, 1969 issue of the U.P. Catholic Newspaper: “The first Annual Catholic Services Appeal was launched on a tight schedule to be completed if possible before deer season.” Something things don’t change – we still conduct the appeal in the early fall and many parishes strive to meet their goal before deer season!

Our 50th anniversary appeal theme is “Go Into My Vineyard.” It is taken from the scripture readings for the weekend of September 23-24, which is UPCSA weekend. The theme reminds us of another thing that doesn’t change – God’s invitation to labor in his vineyard, to cooperate with the Lord in reaping the harvest, that is, bringing others to Christ.

This Leadership Manual offers information and strategies to help your parish meet and exceed its UPCSA goal. We hope you find it helpful. If you have questions, suggestions, or would like assistance with your parish appeal in any way, please reach out to us – we are here to help!

It is our privilege to work with you, and we thank you for all that you do to unite your parish with the Diocesan Church to make God’s presence visible in Upper Michigan. Without your work, the diocese could not provide the ministries that are vital to our spiritual and temporal well-being.

With gratitude,

Terri Gadzinski, Director
Stewardship & Development

It is the goal of the diocese to help each parish meet its UPCSA goal. We work with pastors, parish staff and lay leaders to conduct successful parish appeals.

For UPCSA assistance, please call the Catholic Diocese at 1-800-562-9745
Extension 104 Wendy Negri, UPCSA Coordinator wnegri@dioceseofmarquette.org
Extension 108 Terri Gadzinski tgdzinski@dioceseofmarquette.org
Prayer for the Formation of Spirit-Filled Evangelizers

O Holy Spirit come into my life and my heart.
By the fire of your love, transform me and all Catholics throughout Michigan’s Upper Peninsula Into Spirit-filled evangelizers.
I pray that more and more people may come to know the love of Jesus Christ and make a personal decision to follow him.
I pray for all the people that I know who are not practicing any faith. Touch their hearts with your love, O Holy Spirit. Work through me so that they may have a personal encounter with Jesus Christ and follow him in faith.
Through Christ our Lord, Amen.
Diocese of Marquette

DETERMINING PARISH GOALS FOR THE ANNUAL
UPPER PENINSULA CATHOLIC SERVICES APPEAL

The following is an explanation of how your parish/mission goal is determined.

1. Proposed budgets are submitted to the Diocesan Finance Council by all departments and agencies of the Diocese of Marquette along with expenses for the support of missions, special collections, outreach and other needs of the Universal Church. Budgets and expenses are reviewed, adjusted, if necessary, and finally approved if within guidelines and limitations. Zero balance budgeting is practiced; that is, neither deficit nor surplus is planned. This process determines the total U.P. Catholic Services Appeal goal.

2. Using the Annual Parish Financial Report submitted by each pastor, the number of contributing units (envelope holders) based on a three-year weighted average for each parish/mission is divided by the total of all contributing units for the entire Diocese of Marquette. This percentage is multiplied by the total U.P. Catholic Services Appeal goal.

3. The three-year weighted average of Assessable Receipts (Sunday & Holyday, loose, children, fuel collections) for each parish/mission divided by the total Assessable receipts* for all parishes/missions combined is multiplied by the total U.P. Catholic Services Appeal goal. If loose collection is greater than 25% of Sunday and Holyday receipts combined, then assessable receipts are reduced by the excess.

4. These two numbers (2 & 3 above) are added together and divided by two to obtain an average. The result is the Parish/Mission Goal for the annual U.P. Catholic Services Appeal.

For example, the goal calculation for a parish with a three-year weighted average of 250 Contributing Units (envelope holders) and three-year weighted average total assessable income of $105,000 would be calculated as follows, assuming total contributing units of 20,000 and total assessable receipts of $10,000,000:

\[ \text{(2) } \frac{250}{20,000} \times 1.25\% \times 1,687,676 \text{ or } 21,096. \]

\[ \text{(3) } \frac{105,000}{10,000,000} \times 1.05\% \times 1,687,676 \text{ or } 17,721. \]

\[ \text{(4) } 21,096 + 17,721 = 38,817 \div 2 = \text{Parish/Mission Goal } \textstyle{\frac{19,408}{}}. \]
*Assessable receipts for parishes supporting Catholic schools are reduced by 100% of the subsidy amount paid to the school. In the above example, if the parish contributed $10,000 for the support of a Catholic school, their $105,000 in assessable receipts would be reduced by 100% of the $10,000 subsidy, or to $95,000. The net effect would be to reduce their UPCSA goal to $18,565.

**DIOCESAN POLICY ON PARISH ASSESSMENT TO SCHOOLS FROM NON-SUBSIDIZING PARISHES:**

Parishes that do not subsidize a school are asked to support Catholic Schools through an assessment.

<table>
<thead>
<tr>
<th>Parish Assessable Receipts</th>
<th>%</th>
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<tbody>
<tr>
<td>Less than $50,000</td>
<td>3.00</td>
</tr>
<tr>
<td>$ 50,000 - $ 99,999</td>
<td>4.00</td>
</tr>
<tr>
<td>$100,000 - $199,999</td>
<td>4.50</td>
</tr>
<tr>
<td>More than $200,000</td>
<td>5.00</td>
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The assessed amount is based on a percentage of a three-year weighted average of parish assessable receipts, based on the formula above. This calculated amount is added to the UPCSA goal for the parishes that currently do not subsidize a school.

Revenue generated by the assessment is distributed equally to all schools.

Revenue generated by this is considered to be an addition to school operating budgets and is not to be considered an offset to parish subsidies for parishes currently supporting schools. Any reduction to existing parish subsidies must be approved by the Diocesan Superintendent of Schools. Up to twenty-five percent (25%) of the revenue generated from this assessment must be set aside by each school to provide transportation assistance to families from non-supporting parishes.
U.P. CATHOLIC SERVICES APPEAL COORDINATOR CHECKLIST

____ Review the U.P. Catholic Services Appeal materials.

____ Follow the time line in order to make sure all responsibilities are carried out.

____ Recruit dependable assistants if necessary.

____ Plan and implement the promotion of UPCSA at your parish.

____ Consider involving youth in the promotion & work of carrying out your parish UPCSA campaign.

____ Arrange for the bulletin announcements to appear in the parish bulletin weekly.

____ Arrange for pulpit announcements each week.

____ Arrange for prayers of the faithful each week.

____ Arrange for the BULLETIN INSERT to be inserted into your parish bulletin on UPCSA weekend, September 23-24, 2017.

____ Work with your pastor or other parish leaders to arrange for proper equipment to be set up in the church on UPCSA weekend to play the audio, if one is provided.

____ Assist your pastor. Be in attendance at every Mass during the Appeal weekend.

____ Make sure a generous supply of information is available the Sunday prior to, and on, Appeal Sunday.

____ Coordinate the envelope counting. Use the internal control and return procedures provided in this handbook.

____ See that the Record of Pledges and all appropriate transmittal forms are returned to the UPCSA Office on time.

____ Complete and return the Feedback form on the last page of this handbook.
IN VOLVING YOUTH
IN YOUR PARISH UPCSA CAMPAIGN

UPCSA can be an opportunity to integrate youth into the life, mission and work of the Church by tapping their time and talents to shape and promote your parish UPCSA!

Developing Leadership:
The ministry of Leadership Development calls forth, affirms and empowers the diverse gifts, talents & abilities of adults and young people in our faith communities for comprehensive ministry. Leadership roles in adolescent ministry are key. Leaders must be trained and encouraged. This approach involves a wide diversity of adult and youth leaders in a variety of roles. Many will be involved in direct ministry with adolescents; others will provide support services and others will link the ministry effort to the resources of the broader community.


Why involve youth:
• Young people are the future Church! The annual UPCSA is an opportunity to draw them into responsible participation in the life, mission and work of the Catholic faith community.
• It’s a hands-on opportunity to experience the demands, excitement and adventure of being a disciple of Jesus Christ.
• It fosters the total personal and spiritual growth of youth.
• It develops intergenerational relationships which provide youth with rich resources to learn the story of the Catholic faith in the Diocese of Marquette and develop a sense of belonging to the wider Diocesan Church.
• It’s an opportunity to learn the practical side of needing financial resources to accomplish the lofty mission of our Diocesan Church to promote the Gospel of Jesus Christ, to strengthen and share our Catholic faith, and to show forth the light of Christ’s face to our brothers and sisters.

How to involve youth: A few ideas
• The Youth Group could make a contribution in the name of youth ministry.
• Consider having a young person provide a lay witness presentation at Mass during UPCSA kick off weekend. They might talk about a diocesan youth program they attended or what it means to them to have a pastor and belong to a parish – connecting these things to UPCSA. The Youth Minister or other qualified individual will need to help the youth prepare the presentation and the pastor may want to approve it.
• If you collect UPCSA pledge cards during Mass and/or present pledges with the offertory, use youth as ushers and gift bearers.
• Organize a youth work bee to help organize pledge cards, stuff envelopes, prepare saddle bags, or other campaign preparatory work.
• Adults who are involved, who have teens, can be encouraged to bring teens along. Especially during home visits.
• Ask them! “How can you be involved in UPCSA?”
• Ask teens how they would use the money returned to the parish.
Some parishes in our diocese have a long history of exceeding their UPCSA goal year after year. Recently, we asked pastors from some of these parishes what they felt were the keys to their parish success. Here are their comments:

- **Emphasize the Diocesan Church.** It’s not the parish’s appeal or the bishop’s appeal. It’s the “U.P. Catholics” or “Yoopers” appeal! UPCSA is the one time each year that all members unite together in support of ministries, programs and services that no single parish could do on its own.

- Ensure **teamwork** at the parish. Don’t try to do it all on your own. Appoint an UPCSA committee. Divide up all the duties and assign tasks. All work together. Teamwork invites people to be involved in important rolls, builds ownership and accountability, and spreads the load. “Many hands make light work.”

- **Ask.** Invite people to join you in supporting UPCSA. Ask with confidence.

- **Pick one or two UPCSA-funded ministries** or programs to focus on. Talk about the importance of the ministry, who benefits from it and how.

- Decide, up front, how you will **designate the overage** from the appeal. Then, talk about it during the campaign. Inform people early and build anticipation.

- **Thank** people. Express gratitude in a timely manner, do it often and in a variety of ways – personalized thank you letters, in person when you see people at Mass, from the pulpit, in the bulletin. Thank ALL who participate by returning the pledge card, even if they give $0.
STEWARDSHIP FOCUS

The 1992 U.S. Bishops’ Pastoral Letter on Stewardship states: “Mature disciples make a conscious, firm decision, carried out in action, to be followers of Jesus Christ no matter the cost to themselves.

A Christian steward is one who received God’s gifts gratefully, cherishes and tends them in a responsible and accountable manner, shares them in justice and love with others, and returns them with increase to the Lord.

The life style of stewardship invites our response to God’s love by our willingness to share a portion of our time, our abilities, and our material possessions for God’s work in our parishes, our diocese, and the Universal Church.

To return to God a just portion of our many blessings is a practical application and a real demonstration of our Christianity. We are merely custodians, not owners, of our material goods. What we return to God through His Church will be returned to us many times over.

The U.P. Catholic Services Appeal is an opportunity to return some of those blessings to God in gratitude. We, as church, are called to share a portion of our gifts and to combine them with the gifts of others so that the work of the Kingdom of God can be furthered through the ministries of the Church.

The diocesan Stewardship program suggests the following based on the biblical concept of tithing:

- 5% to your parish
- 1% to the annual U.P. Catholic Services Appeal
- 4% to other charities

The “take a step” approach encourages parishioners to incrementally increase their giving toward the goal of giving 1% of annual income. Below is a guideline for giving based on the 1% giving to UPCSA. Pledging is encouraged, making the gift more manageable to some families. The UPCSA Office will send reminder statements from December through September.

<table>
<thead>
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<th>Annual Income</th>
<th>0.25% Gift</th>
<th>0.50% Gift</th>
<th>0.75% Gift</th>
<th>1.00% Gift</th>
<th>10 payment of 1.00% Gift</th>
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<tbody>
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<td>$12,000</td>
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<td>$90</td>
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</tr>
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<td>$150</td>
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<td>$90,000</td>
<td>$225</td>
<td>$450</td>
<td>$675</td>
<td>$900</td>
<td>$90</td>
</tr>
</tbody>
</table>
**APPEAL STRATEGIES**

**The Blitz**
Named after a football defensive game strategy, “the blitz” method of conducting the UPCS A has been used successfully by American Martyrs in Kingsford for many years. It borrows a few concepts from the popular fall sport. Namely, teamwork (pastor, parish secretary and team of parishioners with a well thought-out game plan); and a strategy that proceeds at high speed (the appeal is conducted in just two weekends, and follow-up with those not responding happens immediately.) The workers’ meeting is the tailgate party. Over pizza and beverages, the UPCS A Committee provides workers with the names of parish families that have not yet returned pledge cards for personal follow up, and the meeting ends in time to get home to watch the Packers on television!

**In Pew**
The “in-pew” pledge process is designed to obtain donations from a large portion of the parish during Mass on two consecutive weekends. This method provides an opportunity to bring UPCS A to the forefront of the minds of parishioners while providing them with a convenient mechanism to respond at that moment. The in-pew process can re-engage former donors as well as those who have never made a gift to the Appeal, or those who are not registered as a member of a parish. Ideally, the “in pew” pledge process is conducted by the parish on two consecutive weekends. The first weekend is led by the pastor and the second weekend by a lay presenter. When implemented properly, this process increases both the number of donors and the dollars contributed.

Complete instruction manuals are available on the diocesan website. Please visit [www.dioceseofmarquette.org/upcsa](http://www.dioceseofmarquette.org/upcsa) for more information.
SAMPLE BULLETIN ANNOUNCEMENTS
Note: These samples require customization by each parish according to its circumstances. Please customize the highlighted portions.

Bulletin Announcement for the Sunday prior to the Appeal
September 17, 2017

UPCSA IS NEXT WEEKEND. This is the 50th anniversary of the U.P. Catholic Services Appeal! The appeal, and the scripture readings for next weekend, remind us that God is always inviting us to labor in his vineyard, to cooperate with the Lord in reaping the harvest, that is, bringing others to Christ. Our parish goal this year is $__________. Every family is asked to return a pledge card as we strive for 100% parishioner participation in our parish UPCSA. All monies raised over our parish goal will be returned to the parish for {explain how you will use your parish rebate to benefit the parish}. Every family should have received in the mail recently a mailing from our Bishop with a newsletter, “Your Upper Peninsula Catholic Services Appeal Gifts at Work.” Learn more about UPCSA in the upcoming issue of The U.P. Catholic Newspaper, which should have arrived in your mailbox on Friday, September 22. Information is also available online at www.dioceseofmarquette.org/upcsa.

Bulletin Announcement for Appeal Sunday
September 24, 2017

***PLEASE USE THE BULLETIN INSERT PROVIDED WITH YOUR UPCSA MATERIALS THIS WEEKEND, as well as the suggest announcement below.

UPCSA KICKS OFF At Our Parish! Please see the insert in this weekend’s bulletin to learn more. As always, we are asked to participate to the best of our means. Please remember that every gift is vital to the success of the appeal. Our parish goal this year is to achieve 100% participation (a pledge card returned from EVERY family) and to raise $___________. Thank you!

Consider also including a statement about how your parishioners can obtain a pledge card and brochure, and remind them how and when to return their completed pledge card to the parish.
Bulletin Announcement for the Sunday after the Appeal
October 1, 2017

PLEASE RETURN YOUR UPCSA PLEDGE CARDS. Thank you to everyone who made a pledge this past weekend to the U.P. Catholic Services Appeal! We would like to receive a response from every parish family. Each and every response is important. For those who have not yet made their pledge, please do so as soon as possible. We ask that you return a pledge card – even if you are not making a financial commitment. Return your pledge card in the offertory basket or to the parish office. Pledge cards are located ______________. Thank you for your support of UPCSA.

_____________________________________________________

Bulletin Announcement for when your parish reaches its goal.

WE’VE MET OUR UPCSA GOAL! Thank you to all who responded so generously to the U.P. Catholic Services Appeal! Each year the success of the Appeal depends on you. Reaching our parish goal enables vital diocesan ministries and programs to thrive. Thank you!
The 50th annual diocesan Upper Peninsula Catholic Services Appeal (UPCSA), will kick off in two weeks. As a diocesan family, we join together to go into the vineyard to spread the Good News of Jesus. UPCSA supports the work of the Catholic Church in the Upper Peninsula and our bishop invites us to be a part of the Church’s mission. Please take time to learn about all the things that the appeal supports and prayerfully consider how God is calling you to participate in the stewardship of our diocesan Church.

This fall we conduct the 50th annual U.P. Catholic Services Appeal. The appeal invites our entire diocesan family to unite in support of the Church’s mission. Many diocesan-wide ministries receive funding from the appeal, such as seminarian education and Catholic Social Services. Some of our parishioners responded to our bishop’s kick off mailing earlier this month, and have given our parish a jump start on its parish goal. The UPCSA will be conducted next weekend in our parish. Please prayerfully consider what you can do to support the many evangelizing, educational, social, and outreach ministries of our Diocesan Church. These programs and ministries serve people in ways a single parish community could never do on its own – but, when we join our 94 diocesan parishes and missions together we help people across the U.P. come to know Christ. Our parish goal is to raise $__________ and to achieve 100% participation – a pledge card returned from every family.

Thank you to all families who have made a pledge to the U.P. Catholic Services Appeal. So far, _____ families have contributed $__________ toward our parish goal of $__________. If you have not yet made your pledge, it is not too late. Please spend some time in prayer and ask the Lord how He would like you to join in the mission, and respond generously as the Lord guides you. Pledge envelopes are available. They can be placed in the collection basket, brought to the parish office or mailed to ____________ Thank you for your generosity.
October/November
Pulpit or Bulletin Announcement if your parish has not reached its goal:

We are getting closer to our parish UPCSA goal! ___ families out of ___ have returned their pledge cards to the U.P. Catholic Services Appeal. Pledge total stands at $____________ toward our parish goal of $____________. Every family is asked to return a pledge card so that we can achieve 100% parishioner participation. Your help is needed. A pledge in any amount will be gratefully received and sincerely appreciated. Pledge cards are available ________________.
PRAYERS OF THE FAITHFUL

Please include one or more of the following intentions on the Sundays indicated.

Sunday Prior to the Appeal
September 17, 2017

- For those laboring in the vineyard that they cooperate with the Lord in bringing others to Christ. We pray to the Lord.
- That God may bless our parish and our Diocese, and grant us the spirit of generosity as we respond next weekend to the 50th annual U.P. Catholic Services Appeal. We pray to the Lord.
- For our parish family, that next weekend we unite with our diocesan family as faithful stewards of the gifts God has entrusted to us, by responding generously to the U.P. Catholic Services Appeal. We pray to the Lord.
- That God may bless our parish and our Diocese, and grant us the spirit of Christian Stewardship by opening our hearts to the U.P. Catholic Services Appeal. We pray to the Lord.
- For a generous outpouring of the spirit to support the work of our diocesan church with time, talent and treasure next weekend as our parishes take up the U.P. Catholic Services Appeal. We pray to the Lord.

Appeal Sunday
September 24, 2017

- For [name of parish] family, that we may see the annual U.P. Catholic Services appeal as an opportunity to work in the vineyard together in support of programs that enrich the lives of the faithful throughout the Upper Peninsula. We pray to the Lord.
- In thanksgiving for all that the Lord has given us, may we show our gratitude by sharing with others through our response to the U.P. Catholic Services Appeal. We pray to the Lord.
- That, we as members of the Catholic Church in the Upper Peninsula, unite in service to the Lord to support the spiritual, educational, pastoral and charitable works of our Diocese with generous gifts to the U.P. Catholic Services Appeal. We pray to the Lord.
- That we may see the work of the U.P. Catholic Services Appeal as an opportunity to extend ourselves in love and service beyond the boundaries of our local parish. We pray to the Lord.
- That we may continue to be a source of light and hope to our family of faith through our generous response to the U.P. Catholic Services Appeal. We pray to the Lord.
Sunday Following the Appeal
October 1, 2017

- For all who have responded to the U.P. Catholic Services Appeal, that their generosity may be rewarded with the love and joy that generous giving brings. We pray to the Lord.
- That those who have not had an opportunity to make a decision about the U.P. Catholic Services Appeal will listen to their hearts and make a commitment for the greater work of our diocesan Church family. We pray to the Lord.
- In thanksgiving to all within the parish family who have generously supported the U.P. Catholic Services Appeal, may they feel joy in knowing that a gift from one will become a gift for many. We pray to the Lord.
SAMPLE UPCSA PRESENTATION

Did you know that there are over 75,000 Catholics in the Upper Peninsula? That our diocese includes 94 parishes and missions throughout the U.P.? That 6,630 counseling sessions were provided by Catholic Social Services of the Upper Peninsula to help and heal people? That the number of children served, the days of Foster Care provided, and adoptions completed through Catholic Social Services of the Upper Peninsula are all on the rise?

Did you know that about 1,126 students receive outstanding Pre-K through 8th grade education at nine Catholic Schools that dot the perimeter of the Upper Peninsula, and over 4,000 more elementary, middle and high school students receive religious education instruction in our diocese’s 94 parish faith formation programs?

Or, that the average annual cost to educate and form a seminarian for our diocese is $40,000? And, that currently the Diocese of Marquette is providing financial assistance to 10 men who are preparing for the priesthood?

These are just some of the ministries that are supported through the Upper Peninsula Catholic Services Appeal, or UPCSA.

A little closer to home, here at Parish, we receive a number of support services from our diocese that help us to administer our parish more efficiently, to worship more deeply, and to form our parish families more completely. Our pastor, Fr. , is supported mainly by our parish community. But he also receives valuable support and services from our diocese, including continuing education and training opportunities. Our parish catechists and secretary/bookkeeper have access to ongoing learning workshops and support services through the diocese.

Even if you have not been touched personally by any of the ministries or programs that I’ve mentioned, you should know that when you support UPCSA, you are helping others in countless ways. UPCSA unites our Catholic family in love that powers our mission by funding ministries that reach well beyond what we can do here at Parish.

It is truly an exciting time to be a Catholic! Especially here in the Upper Peninsula of Michigan, where so much is happening to engage people in a variety of ministries and initiatives to deepen and strengthen their faith.

Please join me in generous support of this year’s U.P. Catholic Services Appeal. Your prayers and your donations are needed. Any amount our parish raises over its goal comes back to our parish for our own needs. We ask every family to return a pledge card – even if you are not able to make a donation this year - so that we can achieve 100% participation from all of our parishioners.

May God bless you for your stewardship. Thank you.
Ministries Supported by UPCS A

- **21%**
  - Evangelization
  - Funding for the Bishop’s ministry throughout the Upper Peninsula
  - Support to national and international Catholic causes
  - Keeping the faithful informed through podcasts, videos, Catholic news, twitter, and facebook

- **33%**
  - Faith Formation & Education
  - Funding supports 9 Catholic Schools
  - Fostering strong marriages and family life
  - Training of catechetical leaders for all parishes

- **30%**
  - Vocations & Pastoral Outreach.
  - Helps educate seminarians
  - Enables formation of permanent deacons
  - Provides Canonical assistance to the diocese

- **16%**
  - Catholic Social Services
  - Counselors help over 1,600 people and their families annually
  - Protecting vulnerable children and building families through child welfare, foster care and adoption services
(Enlarge this chart & display it in a prominent place to help keep parishioners informed about parish progress. Be sure to update it weekly)

OUR PARISH
UPCSA PROGRESS

<table>
<thead>
<tr>
<th>Our Parish UPCSA Goal</th>
<th>Our Parish Participation Goal</th>
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<tbody>
<tr>
<td>$___________________</td>
<td># of Families ____________</td>
</tr>
<tr>
<td>100%_________________</td>
<td>100%___________________</td>
</tr>
<tr>
<td>90%_________________</td>
<td>90%___________________</td>
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HOW TO GIVE TO THE U.P. CATHOLIC SERVICES APPEAL

1. **Plan** your gift
2. **Complete an UPCSA pledge card** and return it to your parish. Pledge cards are distributed first via direct mail from Bishop John Doerfler, and then through local parishes.
3. **Payment Options**: Pay by check, automatic withdrawal, credit card, or online. For gifts of stock or other marketable securities, contact the diocesan Stewardship & Development Director, Terri Gadzinski, by email at tgadzinski@dioceseofmarquette.org or by telephone at 906/227-9108.
4. **Pledges**: When paying by check, the Diocese of Marquette mails a reminder statement each month that there is a balance on the account, up to 10 months beginning in December and continuing through the following September.
5. **Online Giving** offers safe, secure and flexible payment options including one-time gift, pledge or recurring gifts. For recurring gifts, a weekly, biweekly or monthly payment schedule may be set up.

---

Yes! I want to be part of the Church’s mission.

Total Pledge: << _50 _100 _150 _250 _Other $.__ >>

Payment Enclosed $___________

Balance $___________

_ Check enclosed, payable to your parish (you will receive monthly reminders December through September for any open balance on your pledge) 

_ Automatic Withdrawal or Credit Card – please complete authorization card

_ Online – Make a one-time gift or set up recurring monthly gifts! Visit www.dioceseofmarquette.org/giving

_ Stock, or other planned gift options, contact Terri at tgadzinski@dioceseofmarquette.org 906/227-9108

_ Pray – I will pray for the Church’s mission

_ Bishop’s Partners in Service – A call to stewardship that encourages annual giving to UPCSA at 1% of each family’s income. Check if your gift is 1%. Membership is automatic when gift is $500 or more.

---

Authorization Card - U.P. Catholic Services Appeal

Name (print)_________________________________________Parish_____________________

Complete Address________________________________________

**AUTOMATIC WITHDRAWAL AUTHORIZATION** Please have equal payments of $___________

automatically deducted from my account on a monthly basis for 10 months (December through September). Deduction to be made on the 15th day of month. A voided check must be attached.

(Bank/Financial Institution Routing No.) __________________________ (Checking Savings Account No.) __________________________

**CREDIT CARD AUTHORIZATION** Please charge my gift of $___________ to my

[ ] Visa [ ] Mastercard [ ] Discover

Expiration Date__________ Security Code__________

I understand that my credit card account will be charged **one time** only for the total amount of my gift.

Signature_________________________________________ Date__________________
BISHOP’S PARTNERS IN SERVICE

Bishop’s Partners in Service is a call to stewardship that encourages annual giving to UPCSA at 1% of household income. It is based on making gifts that are not equal in size, but are equal in personal sacrifice.

The commitment of Bishop’s Partners in Service is a powerful witness as one who supports and celebrates our Catholic faith. Remaining steadfast in our beliefs and prepared to defend them courageously, the Bishop’s Partners in Service pledge not only their financial resources but also their faithful prayers and spiritual sacrifices.

Those who give annually to the UPCSA power the mission of the Diocesan Church to witness to and proclaim the Good News of Jesus for all people in the Upper Peninsula of Michigan. Their support, carried out in love, funds vital ministries – faith formation and education, evangelization, vocations and pastoral outreach, and Catholic Social Services – that touch the lives of those who might otherwise never experience the joy of the Gospel of Jesus Christ.

Bishop’s Partners in Service members are personally invited to attend the annual Mass and Social with the bishop. This event is an opportunity for the bishop to greet those who provide leadership gifts to the UPCSA.

The gift chart below is offered to aid in gift planning.

<table>
<thead>
<tr>
<th>Household income</th>
<th>1% Gift</th>
<th>Suggested Initial Payment</th>
<th>+</th>
<th>10 Monthly Payments</th>
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<tr>
<td>$500,000</td>
<td>$5,000</td>
<td>$500</td>
<td>+</td>
<td>$450</td>
</tr>
<tr>
<td>$250,000</td>
<td>$2,500</td>
<td>$250</td>
<td>+</td>
<td>$225</td>
</tr>
<tr>
<td>$150,000</td>
<td>$1,500</td>
<td>$150</td>
<td>+</td>
<td>$135</td>
</tr>
<tr>
<td>$100,000</td>
<td>$1,000</td>
<td>$100</td>
<td>+</td>
<td>$90</td>
</tr>
<tr>
<td>$50,000</td>
<td>$500</td>
<td>$50</td>
<td>+</td>
<td>$45</td>
</tr>
</tbody>
</table>
TIMELINE & RETURN PROCEDURE INSTRUCTIONS

AUGUST THROUGH SEPTEMBER 8, 2017

Distribution and mailing of parish UPCSA materials from the Pastoral Office.

SEPTEMBER 16 – SEPTEMBER 22, 2017

1. Bulletin and/or pulpit announcements and inclusion of Appeal in Prayer of the Faithful begin the weekend of September 16-17 (included in this handbook).
2. Email spreadsheet with early pledges & remit early payments to the diocese by September 22, 2017.

WEEK OF SEPTEMBER 18 – 24, 2017 (APPEAL SUNDAY – SEPTEMBER 24)

1. Insert UPCSA bulletin insert into parish bulletins for all Sept. 23/24 Masses.
2. Packet distributed to parishioners from parish including: letter from pastor, brochure, pledge card, authorization card for optional payment methods, and return envelope.

WEEK OF OCTOBER 9 – 15, 2017

1. Prepare “Set A” of the Record of Pledges (due to diocesan office by October 11th).
   a. Familiarize yourself with the Internal Control Procedures for processing pledges and initial payments and Pledge Verification and Deposit Summary (pg. 35).
   b. Examine the Process for the Review of Pledge Cards (pg. 34).
   c. After putting the pledge cards in alphabetical order, transfer the pledge and cash amounts to the Record of Pledges summary Excel spreadsheet.
   d. Contact Wendy Negri at wnegri@dioceseofmarquette.org or 1.800.562.9745, ext. 104 with name & ID # of any parishioner who checked the box on the pledge card for “BPS membership” if the pledge is less than $500.
   e. Pledge and cash totals are automatic on the last page of the report.
   f. If any of the pledges are received from NEW parish members (or anonymous donors) not listed on the Record of Pledges (“Set A”), then please list them at the end of the Record of Pledges sheet. Fill in the name and address, but don’t assign account numbers. Submit a copy of the Record of Pledges with (“Set A”) information to the Appeal Office, retaining a copy for yourself. Information should be returned via e-mail to wnegri@dioceseofmarquette.org.
2. Forward to the Appeal Office (1004 Harbor Hills Drive, Marquette MI 49855) the following by October 11, 2017.

   **EMAIL**
   a. “Set A” of the Record of Pledges by email (retain a copy).
   
   **MAIL WITHIN ONE WEEK**
   b. Authorization cards for automatic withdrawal and credit card (AW/CC) payments, completed by the parish member and **checked by the secretary**, with a voided check attached to the back for AW.
   c. ONE parish check made payable to the Diocese of Marquette - UPCS A for the total amount of CASH on the Record of Pledges.

**NOTE:** **DO NOT RETURN PLEDGE CARDS WITH SET INFORMATION. THE PARISH IS TO RETAIN THE PLEDGE CARDS FOR A MINIMUM OF 3 YEARS. DO NOT MAKE ANY CHANGES ON A SET AFTER IT HAS BEEN SENT IN TO THE APPEAL OFFICE.**

**WEEK OF OCTOBER 23 – 29, 2017**

1. Prepare “Set B” of the Record of Pledges. Enter information for those donors who have made pledges or payments since “Set A” of the Record of Pledges was completed and emailed to the Appeal Office.

2. “Set B” is due to the Appeal Office by October 25th. Please follow directions as they are given in the week of October 9-15.

3. If a cash payment is made on a pledge already recorded on “Set A”, simply indicate the amount in the CASH column of “Set B”. **DO NOT RE-RECORD THE PLEDGE IN THE PLEDGE COLUMN OF “SET B”.**

4. Forward to the Appeal Office the following, by October 25, 2017.

   **EMAIL**
   a. Spreadsheet showing all completed “sets” of the Record of Pledges (retain a copy).
   
   **MAIL WITHIN ONE WEEK**
   b. Completed and verified authorization cards for AW/CC payments.
   c. ONE parish check made payable to the Diocese of Marquette - UPCS A for the amount of CASH column of the Record of Pledges.

5. All further “sets”, authorization cards, and parish checks should be forwarded to the Appeal office within 2-3 weeks of the previous set, even after parish goal is met. Timeliness is important for your parishioners and for our acknowledgement and billing process.
### SAMPLE RECORD OF PLEDGES REPORT

#### RECORD OF PLEDGES SUMMARY SHEET

<table>
<thead>
<tr>
<th>ID #</th>
<th>NAME</th>
<th>CODES</th>
<th>AW/</th>
<th>PLEDGE $$</th>
<th>EARLY SET</th>
<th>SET A</th>
<th>SET B</th>
<th>SET C</th>
<th>SET D</th>
<th>DONOR TOTALS</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td>CODES</td>
<td>AW/</td>
<td>PLEDGE $$</td>
<td>EARLY SET</td>
<td>SET A</td>
<td>SET B</td>
<td>SET C</td>
<td>SET D</td>
<td>DONOR TOTALS</td>
</tr>
<tr>
<td>181</td>
<td>Mr. and Mrs. John Apple</td>
<td>1-3</td>
<td>CC</td>
<td>100</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>452</td>
<td>Miss Mary Contributor</td>
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<td>30</td>
<td>30</td>
<td></td>
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<td></td>
<td></td>
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<tr>
<td>487</td>
<td>Robert Happy</td>
<td>2</td>
<td></td>
<td>400</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>2838</td>
<td>Rev. Localpastor</td>
<td>15</td>
<td></td>
<td>5</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>33608</td>
<td>Mr. and Mrs. James Parishioner</td>
<td>0</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>NEW MEMBER NAME AND ADDRESS:</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>M/M John &amp; Cathy Doe</td>
<td>CC</td>
<td>50</td>
<td></td>
<td></td>
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<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>123 Main St., Calumet MI 49913</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**TOTALS:**

|          |          |          |          |          |          |
|----------|----------|----------|----------|----------|
| 595      | 35       | 0        | 0        | 0        |

Add new members’ name and address at end
PROCESS FOR THE REVIEW OF PLEDGE CARDS

Review Donor Information

1. Complete name, address, phone and email address
   (update & correct, send info to the diocese separately from pledge spreadsheet)
2. Constituent ID if preprinted
3. Verify signature and date

Review Gift Information

1. I pledge to the annual UPCSA:
   • Total Pledge – review – Enter on Record of Pledges (Enter a zero in the pledge column only, if there is no monetary pledge/donation, but the card has been returned).
   • Payment Enclosed – verify – Enter on Record of Pledges spreadsheet
   • Enter the number from the bottom right corner of pledge card (1, 2, or 3) to the code column on the spreadsheet (column C)
   • Balance – calculate for accuracy
2. My total pledge is at least $500 or 1%
   • Enter on Record of Pledges as “BPS” if pledge is under $500
   • Also notify Wendy Negri at wnegri@dioceseofmarquette.org or 1.800.562.9745, ext. 104, providing her with parishioner name and diocesan ID number.
3. Review and verify payment options
   • For Checks, verify amount and write in check number on pledge card
   • For Cash, verify amount and circle “cash” on pledge card and input on Record of Pledges
   • For Stock notify Diocese - Terri Gadzinski
   • For AW and Credit Cards – verify information and completeness of authorization card

Note:

There is a column on the record of pledges spreadsheet to be used for recording pledges received directly at the diocese or through online giving, which you will have been notified of by email. This is designed to help you track more easily the UPCSA gifts from all donors to your parish, whether the gift was received at the parish or not.
INTERNAL CONTROL PROCEDURES FOR PROCESSING PLEDGES AND INITIAL PAYMENTS

Whether receiving pledges and payments via the collection basket, mail or in person at the parish office, there are internal control procedures to which the staff must adhere.

1. UPCSA Coordinator with the pastor should establish an unrelated two-person count team for the UPCSA pledges and payments.

2. Pledges and payments should be put in a secure place until processed.

3. Pledges and payments should never be opened or in the control of a single individual.

4. Review pledge cards and payments as outlined above.

5. Complete the record of pledges report as indicated in the timeline. The total cash for the set (as shown on the record of pledges report) should equal the deposit amount.

6. Complete the UPCSA pledge verification and deposit summary form and sign.(optional)

7. Complete deposit slip and have deposited by the next business day.

8. Send check to the diocese for the total amount collected, indicated on the record of pledges report.

UPCSA PLEDGE VERIFICATION AND DEPOSIT SUMMARY

| Date of UPCSA Count: ________________________________ |
| Indicate Set by letter: ________________________________ |
| Name of UPCSA Counters: ________________________________ |

| Reconciliation of Deposit: | Total Cash | $___________ |
| Total Checks | $___________ |
| Total Deposit | $___________ |

| Reconciliation of Pledge Cards: | # of Zero pledges | ____________ |
| # of pledges without payment | ____________ |
| # of pledges with partial payment | ____________ |
| # of pledges with total payment | ____________ |

Signature of UPCSA Counters: x_______________________________________
 x_______________________________________

Reconciliation of Deposit:
LETTER FROM PASTOR
To all parishioners. Personalize the message to your parish as much as possible (use parish letterhead)
Suggested Mail Date: Mail on the Monday prior to UPCSA Weekend

Date
Name
Address
City, State ZIP

Dear ________________,

This year we celebrate the 50th anniversary of the Upper Peninsula Catholic Services Appeal (UPCSA)!
The appeal theme, “Go Into My Vineyard,” reminds us that God is always inviting us to labor in his vineyard, to cooperate with the Lord in reaping the harvest, that is, bringing others to Christ.

I invite you to join with me in supporting UPCSA and the many evangelizing ministries that it funds. I lovingly ask every parish family to complete and return a pledge card.

Some parishioners responded early, pledging a total of $_____________ toward our parish goal of $_____________. 100% participation will help to ensure that we reach our goal. All monies collected above and beyond our parish goal come directly back to our parish. This coming year, the Parish Finance Council and I have decided that all monies returned to the parish from UPCSA will be used for (name a specific need that funds will be used for).

The education of seminarians, training of catechists, and social services that promote the teachings of the Catholic Church are just a few of the important ministries funded through UPCSA.

How much should you give? That is between you and God. I simply ask that you prayerfully consider how God is calling you to respond to this appeal, and respond to the best of your ability. Last year our average family gift to UPCSA was $_____________. Many payment options are offered for your convenience. Please select an option that works for you and helps you to be as generous as possible. If circumstances prevent you from making a financial commitment this year, please indicate a generous gift of prayer on the pledge card. Remember, the Lord can never be outdone in generosity!

Please return your UPCSA pledge card by (insert date). God bless you for your faithful stewardship.

Sincerely yours in Christ,

Reverend Local pastor

Note to pastor: When you tell people what your average parish UPCSA gift was last year, they will respond more generously if they can. If the diocesan average gift of $201.41 is higher than your parish average, consider using it instead.
SAMPLE FOLLOW UP LETTER FROM PASTOR
To all parishioners who have NOT returned a pledge card. Personalize the message to your parish as much as possible.
(use parish letterhead)
Suggested Mail Date: 4 to 6 weeks after UPCSA Weekend

Date
Name
Address
City, State ZIP

Dear _____________,

Our parish is striving for 100% participation in the 50th annual U.P. Catholic Services Appeal. As of this date, we have not received your card. Please complete and return the enclosed pledge card (or the very bottom portion of this page). You can return it by mail, or drop it in the collection at Mass.

Don’t worry if you are not able to make a payment at this time. There are many options available for responding to the appeal. Simply complete the pledge card and return it. Then, beginning in December, pledge reminder statements will be mailed to you, allowing you to make affordable payments over a 10-month period. Or, you can choose to pay by credit card, automatic withdrawal from your savings or checking account, or make a gift and manage your giving online at www.dioceseofmarquette.org.

If circumstances prevent you from making a financial commitment this year, please indicate a generous gift of prayer on the pledge card and return it as soon as possible. Remember, the Lord can never be outdone in generosity!

Please help our parish reach its 100% participation goal. Thank you, and God bless you.

In Christ,

Reverend Local pastor

------------------------ REPLACEMENT UPCSA CARD – Clip and Send In ---------------------------

Yes, I want to help the Church in its mission! Enclosed is my gift/pledge to UPCSA!!!

Name ________________________________     ___ $50     ___ $75     ___ $100
Address ________________________________     ___ $150     ___ $200     ___ Other_____
                                           ________________________________     ___ Check/Cash enclosed
Telephone ________________________________

Total Pledged _____
Down payment _____
Amount Remaining _____
SAMPLE THANK YOU LETTER FROM PASTOR
To all parishioners who return a pledge card with a financial commitment. Personalize the message to your parish as much as possible.
(use parish letterhead)
Suggested Mail Date: Within 1-2 weeks after receiving pledge card

Date

Name
Address
City, State ZIP

Dear _______,

Thank you for your generous gift to the 50th annual U.P. Catholic Services Appeal!

Your participation in this annual appeal supports ministries across our Diocese such as vocations and pastoral outreach, evangelization and education programs, and more. Thank you for participating with our diocesan family in sharing a portion of the blessings God has entrusted you.

I assure you of my continued prayers, and on behalf of those who will benefit from your generosity, I express my sincere appreciation for your prayers and support.

Sincerely yours in Christ,

Reverend Local pastor
SAMPLE THANK YOU LETTER FROM PASTOR – No Pledge
To all parishioners who return a pledge card with no financial commitment (prayer only).
Personalize the message to your parish as much as possible.
(use parish letterhead)
Suggested Mail Date: Within 1-2 weeks after receiving pledge card

Date

Name
Address
City, State  ZIP

Dear __________________,

Thank you for returning your U.P. Catholic Services Appeal pledge card. Your response on this 50th anniversary of the appeal is appreciated and helps our parish to meet its 100% participation goal.

Please let me know if our parish staff or I can assist you in any way. Your spiritual needs and continued participation in the life of our parish and our diocese is very important to us!

In this season of giving thanks, I wish to say thank you for your time and consideration. I also pray that our Lord, Jesus Christ, will bless you and keep you close to his heart!

Sincerely yours in Christ,

Reverend Local pastor

Note to pastor: If the parishioner’s response surfaces a negative reply, please try to respond personally and address their specific concern.
The Catholic history of the Upper Peninsula of Michigan dates back to the French exploration of the Upper Great Lakes. Jesuit missionaries of the 17th Century such as Mesnard, Jogues, Allouez, Raymbault, and Marquette touched the shores and spoke the Word of Christ to the Indians. At this time, Northern Michigan was part of the Diocese of Quebec.

The modern history of the Church in the Upper Peninsula began in 1832, when Father Frederic Baraga crossed Lake Michigan from Cross Village to Indian Lake near Manistique. In 1843, Baraga went from LaPointe, Wisconsin to present day Assinins, Michigan. He worked here until 1853. In that year, he was consecrated Bishop, moving to Sault Ste. Marie and later, in 1866, to Marquette. In May of 1866, the “Diocese of Sault Ste. Marie and Marquette” was authorized. During Baraga’s years the Church grew from a church in mission to Native Americans to a Church with many ethnic groups.

The first religious sister arrived in Sault Ste. Marie in 1853. In the diocese’s long history, many communities of religious women have served here. The Sisters of St. Paul de Chartres, Ursuline Sisters, Sisters of Saint Joseph of Carondolet, Sisters of Saint Agnes, Franciscan Sisters, and other communities have given strong witness to the Gospel in the Upper Peninsula. Countless lay men and women have also shaped our Church. In addition, many permanent deacons serve our parishes and a diocesan program is currently forming new deacons for our diocese. Through Cursillo, Legion of Mary, Saint Vincent de Paul, Knights of Columbus and countless other parish organizations, lay people are serving all over the diocese.

The Most Reverend John F. Doerfler was ordained and installed as the thirteenth Bishop of the Diocese of Marquette on February 11, 2014. Following in the missionary zeal of the diocese’s first bishop, now Venerable Bishop Frederic Baraga, Bishop Doerfler is making an effort to personally visit all of the 94 parishes and mission of the diocese by the fall of 2016. He has visited each of the nine Catholic schools and three universities in the diocese annually since his episcopal ordination.
Parishes and Missions
Number of parishes: 72
Number of missions: 22

Catholic Schools
Number of schools: 9
Number of students: 1,126 (PK-8)

Personnel
Retired bishops: 1
Number of active diocesan priests in the diocese: 52
Outside the diocese: 4
Retired/sick/absent diocesan priests: 23
Religious priests in diocese: 5
Total priests in diocese: 85
Permanent deacons in diocese: 31
Women religious in diocese: 39

Seminarians
Students in seminaries outside the diocese: 10

Religious Education
High school students in parish faith formation programs: 816
Elementary students in parish faith formation programs: 2,210

Catholic Institutions/Agencies
Catholic Social Services of the U.P.
Branch offices: 3 (Escanaba, Iron Mountain, Marquette)
Marygrove Retreat Center, Garden
OSF St. Francis Hospital, Escanaba
Bishop Noa Home for Senior Citizens, Escanaba
Bishop Baraga Association, Marquette
Carmel of the Holy Cross (Carmelite Monastery), Iron Mountain
Provincialate of the Sisters of St. Paul de Chartres, Marquette
St. Francis Connection Center, Sawyer
Holy Transfiguration Skete, Eagle Harbor

Sacraments
Receptions into the Church:
Infant baptisms: 405
Minor baptisms: 59
Adult baptisms: 47
Received into full communion: 98
First Communions: 458
Confirmations: 93
Marriages: 205
Deaths: 1,153

Sources: 2016 Official Catholic Directory and Diocese of Marquette
<table>
<thead>
<tr>
<th>Year</th>
<th>UPCSA Goal</th>
<th>School Assess</th>
<th>Pledged</th>
<th># Pledges</th>
<th>Overall Participation Rate</th>
<th>Average Pledge (as of Aug 1)</th>
</tr>
</thead>
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<td>1996-97</td>
<td>1,117,670</td>
<td></td>
<td>1,125,588</td>
<td>15,338</td>
<td>56.88%</td>
<td>$73.39</td>
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<tr>
<td>1997-98</td>
<td>1,151,160</td>
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<td>1,172,041</td>
<td>15,749</td>
<td>58.46%</td>
<td>$74.42</td>
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<td>1,182,241</td>
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<td>1,234,508</td>
<td>15,703</td>
<td>57.70%</td>
<td>$78.62</td>
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<td>1,235,000</td>
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<td>1,252,022</td>
<td>15,340</td>
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<td>1,272,668</td>
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<td>1,338,713</td>
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<td>1,315,939</td>
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<td>1,413,208</td>
<td>15,533</td>
<td>52.64%</td>
<td>$90.98</td>
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<td>2002-03</td>
<td>1,344,890</td>
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<td>1,415,894</td>
<td>14,348</td>
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<td>2003-04</td>
<td>1,371,787</td>
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<td>1,488,791</td>
<td>14,350</td>
<td>50.02%</td>
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<td>1,670,776</td>
<td>14,474</td>
<td>56.72%</td>
<td>$115.43</td>
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<td>1,681,880</td>
<td>13,579</td>
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<td>1,795,456</td>
<td>13,573</td>
<td>57.28%</td>
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<td>87,763</td>
<td>1,823,979</td>
<td>12,654</td>
<td>54.52%</td>
<td>$144.14</td>
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<td>175,807</td>
<td>1,813,412</td>
<td>11,923</td>
<td>52.78%</td>
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<td>1,875,154</td>
<td>11,910</td>
<td>52.89%</td>
<td>$157.44</td>
</tr>
<tr>
<td>2010-11</td>
<td>1,638,520</td>
<td>265,493</td>
<td></td>
<td></td>
<td></td>
<td>(data not available; UPCSA combined with “Our Faith in the Future Capital Campaign)</td>
</tr>
<tr>
<td>2011-12</td>
<td>1,687,676</td>
<td>176,000</td>
<td>1,898,022</td>
<td>10,165</td>
<td>45.10%</td>
<td>$183.10</td>
</tr>
<tr>
<td>2012-13</td>
<td>1,911,475</td>
<td></td>
<td>1,893,867</td>
<td>10,264</td>
<td>51.50%</td>
<td>$180.28</td>
</tr>
<tr>
<td>2013-14</td>
<td>2,041,340</td>
<td></td>
<td>1,990,686</td>
<td>10,275</td>
<td>51.50%</td>
<td>$190.28</td>
</tr>
<tr>
<td>2014-15</td>
<td>2,036,468</td>
<td></td>
<td>1,993,392</td>
<td>9,933</td>
<td>52.01%</td>
<td>$200.68</td>
</tr>
<tr>
<td>2015-16</td>
<td>2,050,458</td>
<td></td>
<td>1,993,586</td>
<td>9,624</td>
<td>51.88%</td>
<td>$201.41</td>
</tr>
<tr>
<td>2016-17</td>
<td>2,063,993</td>
<td></td>
<td>2,064,903</td>
<td>9,407</td>
<td>53.00%</td>
<td>$212.66</td>
</tr>
</tbody>
</table>
HOW MAY WE HELP YOU?

Please visit our website for the most recent diocesan directory of services and phone numbers: www.dioceseofmarquette.org/contactus

Or, give us a call: 

Toll Free  1-800-562-9745
Dial Direct  906-227-9101

For UPCSA assistance, please call the Catholic Diocese at 1-800-562-9745
Extension 104  Wendy Negri, UPCSA Coordinator  wnegri@dioceseofmarquette.org
Extension 108  Terri Gadzinski, Stewardship & Development Director  tgadzinski@dioceseofmarquette.org
FEEDBACK FORM

Your feedback will help us to plan future UPCSA campaigns and improve upon the materials and the assistance provided to parishes.

1. Were the campaign materials helpful? (i.e. Leadership Handbook, the U.P. Catholic Newspaper articles, brochure, bulletin insert, video, etc.) Why or why not?

2. Please share one SUCCESS STORY and one CHALLENGE from this year's UPCSA:

3. Do you have suggestions for IMPROVING any of the UPCSA materials, administration procedures or marketing strategies?

4. Additional comments/suggestions:

Optional Information
Name of person completing form: ___________________________________________
Parish: _________________________________________________________________

Please return to:
Wendy Negri, UPCSA Coordinator, Diocese of Marquette
1004 Harbor Hills Dr., Marquette, MI 49855 wnegri@dioceseofmarquette.org
Fax 906-225-0437