

ACKNOWLEDGMENT OF PERSONNEL POLICIES

I acknowledge that I have received a copy of the Personnel Policies for Parishes of the Diocese of Marquette, together with any Supplemental Policies adopted by the Parish. These policies govern my employment with the Parish.

The Policies, which may be amended from time to time, outline my privileges and benefits, as well as my responsibilities and obligations as an employee, and I understand that I am bound by these responsibilities and obligations.

I understand and agree with the provisions of the Policies, which include, but are not limited to, the following:

- My employment is “at will,” meaning that my employment can be terminated at any time, by me or my employer, for any reason or for no reason.
- My employer is a Roman Catholic religious institution. In both personal and professional life, I must exemplify the moral teachings of the Catholic Church. I must not teach, advocate, model, or in any way encourage beliefs or behaviors that are contrary to the teachings of the Catholic Church. If I have questions regarding the dogmatic or moral teachings of the Church, I will contact the pastor of my Parish or the Diocese of Marquette.

Printed name of Employee

Name of Parish

Signature of Employee

Date