



Parish Annual Financial Report

For the year ended June 30, 2011

Parish or Mission

Parish Mailing Address

Email

I, the undersigned, hereby certify that I have examined this Parish Annual Financial Report and Financial statements and find that it is an accurate statement of the condition of this parish or mission.

Pastor/Pastoral Coordinator

Pastor/Pastoral Coordinator
Email

Finance Council President

Finance Council President
Email/Phone Number

Respectfully submitted the:

This Parish Report, when signed, is to be submitted to the Pastoral Office by July 31, 2011 . A copy will be returned to the parish or mission after approval by the Bishop.

THIS REPORT HAS BEEN EXAMINED AND APPROVED THE _____ DAY OF _____, _____

Bishop of Marquette

PARISH ANNUAL FINANCIAL REPORT CHECKLIST

Please provide the following information for the year ending June 30, 2011 :

PAFR Summary Data	FYE June 2011	FYE June 2011	% Difference between FYE 2011 and FYE 2011	Explain if 5% difference
Total Assessable Receipts (Include Sunday, Holy Day, Loose, Children's, FF/RE Income, Building Fund, Envelope Income, & Fuel Collection)				
Loose Collection				
School Subsidy (If Applicable)				
Number of Contributing Adult Envelope Holders				

Number of Parishioners

Number of Adult Parishioners

Number of Envelope Holders

Number of Contributing Envelope
Holders

Please answer "yes" or "no" to the following questions:

1. Income flows to Balance Sheet
(Compare Receipts Over/Under
Expenses from the Income
Statement to Current Year Fund
Balance on the Balance Sheet)

1(a). If "no" explain

2. Balance Sheet balances (Total
Assets = Total Liabilities & Fund
Balance)

2(a). If "no" explain

3. Are there negative balances in Assets (Review all assets listed on the Balance Sheet. Are there any negatives?)

3(a). If "yes" explain

4. Are there negative balances in Liabilities (Review all liabilities listed on the Balance Sheet. Are there any negatives?)

4(a). If "yes" explain

5. Prior Year Fund Balance brought forward (Current Prior Year Fund Balance should be the same as previous year's Total Parish Fund Balance on the Balance Sheet)

5(a). If "no" explain

6. Income recorded in 610-Capital Campaign

6(a). If yes, has the Bishop approved the campaign? (Income recorded in 610-Capital Campaign)

6(b). If "no" explain

6(c). Please enter the following information for the diocesan-approved Capital Campaign:

Project Description	Project Approval Date	Year Campaign Started	# of Yrs. for Pledge Redemption	Campaign Goal	Pledges to Date	Amt. Collected as of June 30, 2017

7(a). If you have a Needy Parish Loan payable balance, does the balance agree with the Diocese?

7(b). If "no" explain

7. Please enter the following information for Debt schedule – Loans Payable (Include Needy Parish Loans):

To Whom Payable	Date Made	% Interest	Org. Amount of Loan	Interest	Principal	Unpaid Balance

8. Is there more than \$1000 in Miscellaneous Income (Review Miscellaneous Income on current year Income Statement?)

8(a). If "yes" explain

9. Is there more than \$1000 in Miscellaneous Expense (Review current year Income Statement)

9(a). If "yes" explain

PARISH ANNUAL FINANCIAL REPORT STATEMENT OF FINANCIAL POSITION

All answers can be found on your 2011-2012 parish statement of financial position/balance sheet.

Balance Sheet 0199 Total
Assets

Balance Sheet 0305 Loans from
Diocese

Balance Sheet 0320 Loans from
Bank

Balance Sheet 0399 Total
Liabilities

Balance Sheet 0405 Prior Year
Fund Balance

Balance Sheet 0410 Current
Year Fund Balance

Balance Sheet 0450 Total Fund
Balance

Balance Sheet 0499 Liabilities
and Fund Balance

PARISH ANNUAL FINANCIAL REPORT STATEMENT OF REVENUE & EXPENSE

All answers can be found on your 2011-2012 parish statement of revenue & expense/income statement.

Income Statement 0599 Total
Assessable Receipts

Income Statement 0799 Total
General Receipts

Income Statement 0899 Total
Fund Usable Receipts

Income Statement 0998 Total
Receipts

Income Statement 1099 Total
Administration Salary Expenses

Income Statement 1199 Total
Religious Education Expenses

Income Statement 1399 Total
Other Parish Administrative
Expenses

Income Statement 1499 Total
Benefits and Insurance

Income Statement 1699 Total
Plant Operation Expenses

Income Statement 1799 Total
Fund Raising Expenses

Income Statement 1899 Total
Capital Outlay

Income Statement 1910 School
Subsidy Payments

Income Statement 1999 Total
Other Expenses

Income Statement 2000 Total
Expenses

Income Statement 2001
Receipts Over (Under)
Expenses

Please leave a comment if you
have any additional information
to share on this report.

Please include your Parish Statement of Financial Position/Balance Sheet and Statement of Revenue & Expense/Income Statement when submitting your report for 2011