

Diocese of Marquette

Parish/School: _____

APPLICATION FOR EMPLOYMENT

Name: _____

Date: _____

Present Address: _____

Permanent Address: _____

Phone No. _____

**If related to anyone in our employ,
please give name and department:** _____

Referred by: _____

EMPLOYMENT DESIRED:

Position: _____ **Salary**
Desired: _____ **Date you**
can start: _____

What experience have you had in this type of work:

Are you presently employed? _____ **May we inquire of your present employer?** _____

Person to contact: _____ **Phone:** _____

Have you ever been convicted of a crime? _____

Are there any criminal charges pending against you? _____

IN CASE OF EMERGENCY NOTIFY:

Name: _____

Address: _____

Phone: _____

EDUCATION:

Name and Location

Years Attended

Elementary School: _____

High School: _____

College: _____

**Trade, Business or
Correspondence School:** _____

FORMER EMPLOYERS: (List below your last two employers)

Name & Address	Salary	Position	Reason for Leaving
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1. _____

Length of employment: (Date - Month & Year) From: _____ To: _____

2. _____

Length of employment: (Date - Month & Year) From: _____ To: _____

REFERENCES: (Give the names of two people, not relatives, who have known you at least one year.)

Name and Address:	Business/Occupation:	Phone:
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1. _____

2. _____

I agree to conform to the rules and regulations of employer, and I understand that my employment and compensation can be terminated, with or without cause and with or without notice at any time, at the option of either employer or me. Should my employment require a written and signed employment contract, I understand that just cause is not a necessary basis for non-renewal of a contract of employment, since employer and employee have a right to decline renewal of a contract of employment for any reason or no reason. I understand that no agent or employee of employer has any authority to enter into any agreement for employment for any specified period of time or to make any agreement contrary to this.

Dated _____

Signature: _____