

# MASS COLLECTION COUNT SHEET/DEPOSIT SUMMARY

**PARISH:** \_\_\_\_\_

**Date of Count:** \_\_\_\_\_

**Names of Money Counters:** \_\_\_\_\_

**REGULAR COLLECTION:**

501 Sunday & Holyday \$ \_\_\_\_\_  
502 Loose Collection \$ \_\_\_\_\_  
503 Children's Collection \$ \_\_\_\_\_  
507 Building Fund Income \$ \_\_\_\_\_  
508 Fuel Collection \$ \_\_\_\_\_

**OTHER INCOME: (List)**

603 Pamphlets \$ \_\_\_\_\_  
604 Votive Lights \$ \_\_\_\_\_  
605 Flower Income \$ \_\_\_\_\_  
\_\_\_\_\_ \$ \_\_\_\_\_  
\_\_\_\_\_ \$ \_\_\_\_\_  
\_\_\_\_\_ \$ \_\_\_\_\_  
\_\_\_\_\_ \$ \_\_\_\_\_  
\_\_\_\_\_ \$ \_\_\_\_\_

**DIOCESAN COLLECTIONS: (List)**

267 Catholic School collection \$ \_\_\_\_\_  
268 Priest Retirement collection \$ \_\_\_\_\_  
(4) Mission Collection - Combined \$ \_\_\_\_\_  
(3) World Collection - Combined \$ \_\_\_\_\_  
(4) National Collection - Combined \$ \_\_\_\_\_  
755 UP Catholic Newspaper \$ \_\_\_\_\_  
\_\_\_\_\_ \$ \_\_\_\_\_  
\_\_\_\_\_ \$ \_\_\_\_\_  
\_\_\_\_\_ \$ \_\_\_\_\_  
\_\_\_\_\_ \$ \_\_\_\_\_

**TOTAL COLLECTION<sup>1</sup>:** \$ \_\_\_\_\_

**Summary of Collection Deposit:**

Envelope Checks<sup>2</sup> \$ \_\_\_\_\_  
Loose Checks<sup>2,3</sup> \$ \_\_\_\_\_  
Currency \$ \_\_\_\_\_  
Coin \$ \_\_\_\_\_

**Total Deposit<sup>1</sup>:** \$ \_\_\_\_\_

<sup>1</sup>Total posted to accounts must be equal to deposit

<sup>2</sup>Amounts to be posted to parishioners' records

<sup>3</sup>List loose checks on the back of this form for proper recording of donation

Money Counter Signature: \_\_\_\_\_

Money Counter Signature: \_\_\_\_\_

PARISH:

Date of Count:

\_\_\_\_\_  
\_\_\_\_\_

List of Loose Checks

Name	Amount	Description
1 _____	\$ _____	_____
2 _____	\$ _____	_____
3 _____	\$ _____	_____
4 _____	\$ _____	_____
5 _____	\$ _____	_____
6 _____	\$ _____	_____
7 _____	\$ _____	_____
8 _____	\$ _____	_____
9 _____	\$ _____	_____
10 _____	\$ _____	_____

For Bookkeeper entry from PDS

(4) Mission Collection - Combined

251 Black & Indian	\$ _____
262 Catholic Home Mission	\$ _____
264 Solidarity Fund for Church in Africa	\$ _____
256 Propagation of the Faith	\$ _____

\$ \_\_\_\_\_ \*

(3) World Collection - Combined

252 Catholic Relief Services Overseas Fund	\$ _____
253 Holy Land & National Communications	\$ _____
255 Peter's Pence	\$ _____

\$ \_\_\_\_\_ \*

(4) National Collection - Combined

257 Catholic Campaign for Human Development	\$ _____
261 National Retirement Fund for Religious	\$ _____
272 Catholic University	\$ _____
269 Archdiocese of Military Services	\$ _____

\$ \_\_\_\_\_ \*

\* Amounts should equal collection amounts on front page, and equal detail from PDS as listed